



# Regional Planning Grant to Prevent and End Homelessness RFP Info Session

February 23, 2023

# Our Mission: The Core Purpose

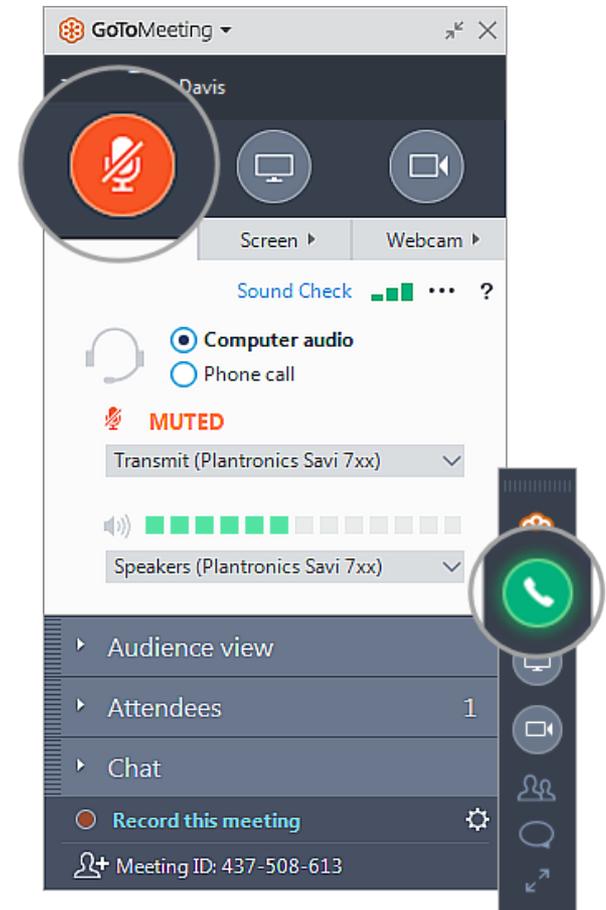
Housing is the foundation for success, so we collaborate with individuals, communities and partners to create, preserve and finance housing that is affordable.

# Meeting Logistics

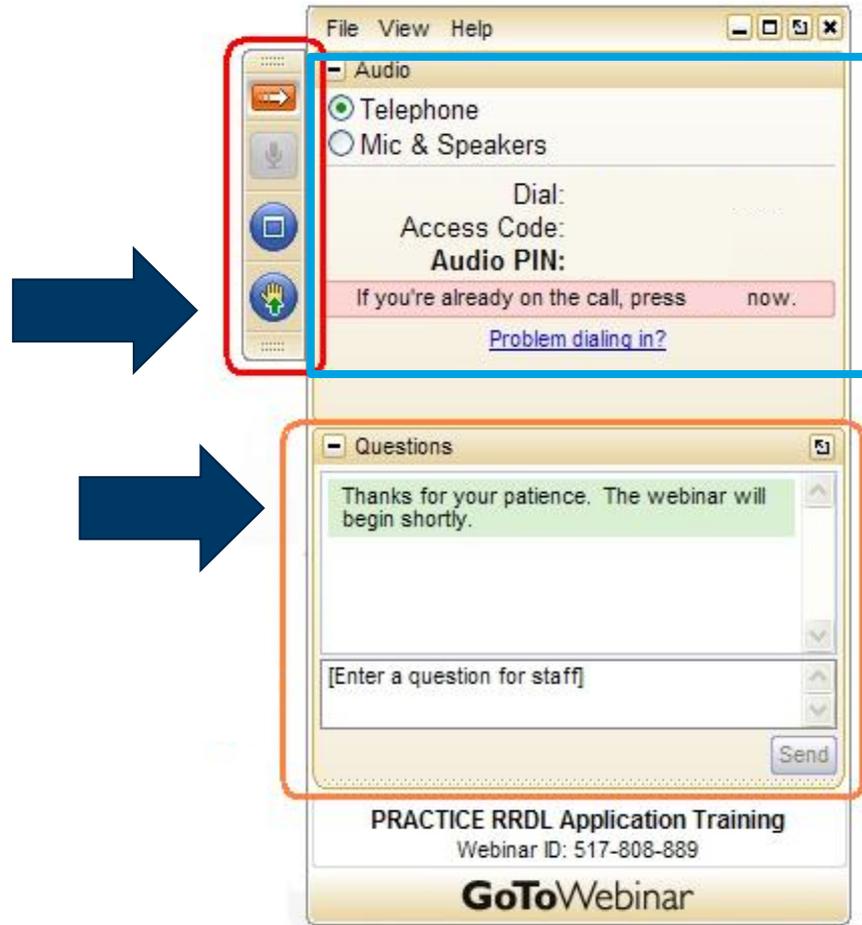
This session is being recorded and may be posted publicly.

We will leave time at the end for questions. Today's answers offered are preliminary. Final answers will be posted on Minnesota Housing's Multifamily Grants Program page.

- Please mute your line unless you are speaking. Webinar audio controls are **orange** when muted.
- Please do not put your line on hold, as this may trigger hold music.



# GoTo Toolbar



## Agenda:

- Welcome and Introductions
- Program Overview
- Eligibility and Expectations
- Review Criteria, Scoring, and Selections
- Submission, Timeline, and Due Diligence
- Questions



# Program Overview

# Program Overview

**Goal:** Support the planning and implementation activities of CoCs and Tribal Nations to prevent and end homelessness while improving the regional homeless response system and advancing equity

- Commitment to achieve housing, racial, and health justice for people facing homelessness
- Commitment to enhance local homeless response systems, including better coordination among local and state partners

# Program Overview

## Available Funding

- \$350,000 in one-time funding
- For the period of July 1, 2023, through June 30, 2024



# Eligibility and Expectations

# Eligible Applicants

## Eligible Applicants:

- Federally recognized Tribal Nations (or Tribally designated housing entity) within the state of Minnesota (one applicant (separately or as a part of a collaborative application) per Tribal Nation)
- Continuums of Care (CoCs) – A nonprofit or for-profit or governmental entity can apply on behalf of a Greater Minnesota CoC. An eligible applicant must have an official designation from CoC (one applicant per CoC)

# Eligible Planning Activities

## Eligible Planning Activities:

- Funds must be used to support regional planning strategies to prevent and end homelessness
- Efforts must be coordinated with HUD CoC grant goals, state homeless programs, and the [Minnesota Interagency Council on Homelessness Justice Strategic Plan](#) with a focus on the following five results intended to achieve justice among those who, historically, have been disparately impacted by the housing system

# Eligible Expenses

## Eligible expenses:

- Administration Expenses – audit/accounting, human resources, etc.
- Staffing Expenses – staff salaries and benefits
- Other Expenses – stipends for people with lived experiences, technology, travel, training, office supplies, marketing/outreach, community meeting expenses, etc.

# Expectations

## Expectations:

- Collaborative partnership
- Reporting and administrative requirements
  - Submit quarterly progress and expenditure reports
  - Submit annual narrative report
  - Participation in the state's monitoring and financial reconciliation process
- Equity



# Review Criteria, Scoring, and Selections

# Review Criteria

The application must be:

- Must be an eligible applicant
- Submitted by the deadline to the online [Multifamily Secure Upload Tool](#)
- Complete and include all required application checklist items

**NOTE:** Applications that are submitted after the submission deadline will not be reviewed/considered for funding

# Review Criteria

## Scoring Criteria:

- Project Design and Planning Activities (50 points)
- Equity (40 points) - Recognizing and honoring sovereignty, Tribal Nations will receive automatic points for the Equity section.
- Budget (10 points)

# Scoring Methodology

## Project Design and Planning Activities (50 points):

- Describe how specific actions being proposed support efforts to prevent and end homelessness while making the regional homeless response system more equitable
- Provide responsive strategies to community needs to address systemic causes of housing disparities and instability
- Demonstrate collaborative efforts to lead the planning and implementation process to address homelessness through local, state, Tribal, and federal processes
- Provide specific and measurable outcomes and deliverables
- Provide a realistic project timeline

# Scoring Methodology

## Equity (40 points):

- Identify and engage communities most impacted by housing disparity and instability in the planning and implementation processes. Broad participation of diverse stakeholders, especially people more likely to be impacted by housing instability and people with lived experience of homelessness, collaboratively help shape the responses that are requested in the application
- Describe how planning entities represent the demographics of those intended to be served, especially populations who may be experiencing homelessness at disproportionate levels (i.e. cultural, racial, and ethnic communities, LGBTQIA2S+ communities, people with disabilities, veterans, and others who are identified by the region)
- Describe how planning entities will address and design the system and processes to meet the needs of these populations

# Scoring Methodology

## Budget (10 points):

- Budget is clear, reasonable, detailed and well-developed
- Narrative supports and explain budget activities



# Submission, Timeline, and Due Diligence

## **Due by 12:00 p.m. (noon) CT on Wednesday, April 5, 2023**

- Upload application materials (Application, Application Signature Page, Planning Budget and Current Financial Information) to the online [Multifamily Secure Upload Tool](#)

# RFP Timeline

<u>Date</u>	<u>Activity</u>
<b>Thursday, February 16, 2023</b>	RFP posted via the Minnesota Housing website and eNews
<b>Thursday, February 23, 2023</b>	Minnesota Housing holds an RFP information session (more information below)
<b>Wednesday, April 5, 2023</b>	Applications due by 12 p.m. Central Time (refer to the <a href="#">Submission Instructions</a> section below)
<b>Thursday, May 25, 2023</b>	Minnesota Housing staff recommends selections to Minnesota Housing's board
<b>Friday, May 26, 2023</b>	Selected grantees notified; due diligence phase begins
<b>Wednesday, May 31, 2023</b>	Mandatory due diligence training for all selected grantees
<b>Friday, June 23, 2023</b>	Due diligence items preferred due date and can be accepted after this date if needed and approved by Minnesota Housing
<b>Saturday, July 1, 2023*</b>	Upon Grant Contracts Agreements being fully executed, Grant Contract Agreement term begins.
<b>Monday, June 30, 2024</b>	Grant Contract Agreement term ends

\*or the date signed by both Grantee and Minnesota Housing, whichever is later

# Due Diligence Expectations

## Due diligence due by Friday, June 23, 2023

- Grant Contract Agreement
- Board Resolution
- Designation letter from the CoC or Tribes' planning entity
- Certificate of Insurance with Employee Dishonesty/Crime Coverage
- Certificate of Good Standing
- Final approved Work Plan and Budget
- Electronic Funds Transfer (EFT) Authorization Form and W-9



# Questions?

# Thank You!

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