



# Family Homeless Prevention and Assistance Program Request for Proposals Application Instructions

Grant Term: June 1, 2024 – September 30, 2025

**Application Deadline: Thursday, February 22, 2024, at 11:59 p.m. Central Time**

## Overview

Minnesota Housing is now accepting applications for the Family Homeless Prevention and Assistance Program (FHPAP) Request for Proposals (RFP). This program operates in accordance with [Minnesota Statutes Section 462A.204](#).

FHPAP is designed to provide supportive services and/or financial assistance to families, youth and singles who are homeless or at imminent risk of becoming homeless. Funds assist households to retain or obtain housing. The FHPAP outcomes are to:

- Reduce the number of people who become homeless for the first time (*Prevent*)
- Reduce the number of people who experience homelessness (*Rare*)
- Reduce the length of time people experience homelessness (*Brief*)
- Reduce the number of people who return to homelessness (*One-time*)
- Increase equitable outcomes for households who are disparately impacted by homelessness (*Equity*)

This program also supports Minnesota Housing's [Strategic Priority](#) to Support People Needing Services by preventing and ending homelessness.

## Available Funding

Minnesota Housing anticipates awarding up to \$27.5 million in grant funds for the period of June 1, 2024 (or when the contract is fully executed, whichever is later), through September 30, 2025. Funding is contingent upon legislative approval, program appropriations, and returned program funding. Available funding may increase or decrease.

Minnesota Housing does not anticipate that a grant award will be sufficient to meet all community needs related to homelessness and housing instability. In partnership with culturally specific

communities, including Tribal Nations, Minnesota Housing will prioritize funding for efforts towards improving housing stability for communities disproportionately impacted by homelessness. Applicants are strongly encouraged to plan efforts to serve those populations most disparately impacted, as identified by the [Wilder Homeless Study](#) or other cited data sources specific to your local community and/or organization and to help ensure services are culturally specific to better reflect the needs of those being served.

In addition, Minnesota Housing recognizes that applicants are uniquely positioned to identify the most impactful and strategic uses of these resources to leverage other local funds, resources, and opportunities. Applicants are encouraged but not required to identify additional local resources (including existing programs, capacity, or financial resources) that will be leveraged through their proposed program.

## Eligible Applicants

Eligible applicants include:

- Tribal Nations
- Twin Cities metropolitan area: A county (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington) or a community-based nonprofit organization.
- Non-metropolitan area (Greater Minnesota): A county, a group of contiguous counties jointly acting together, or a community-based nonprofit organization.

Minimum service area is a county and maximum service area is statewide.

Multi-organization collaboration is welcome, provided the lead applicant is one of the eligible grantees listed above.

## Eligible Uses

### Eligible Recipients

To qualify for FHPAP assistance:

- Eligible household income must be at or below 200% of [federal poverty guidelines](#)
- Eligible households must be Minnesota residents, or a household otherwise approved in writing by Minnesota Housing, approval of which is at Minnesota Housing's sole discretion
- Eligible households must be homeless or at imminent risk of homelessness and in need of services and/or financial assistance due to a housing crisis

## Eligible Activities

FHPAP intends to fund the following activities to assist households:

- Coordinated Entry
- Street outreach
- Prevention
- Rapid rehousing

For more information, refer to the FHPAP Program Guide on Minnesota Housing's [FHPAP webpage](#).

## Eligible Expenses

### Supportive Services

- Salary, wages, and fringe benefits of staff working directly with households; this includes management staff who spend part of their time working directly with households (the full-time equivalent [FTE] should be proportional).
  - The FTEs should reflect the actual FTE of staff dedicated to working in the FHPAP program, regardless of the length of the grant term. For example, if there is one case management staff working 40 hours per week in FHPAP, and the second staff is working 20 hours per week in FHPAP, the FTE in Supportive Services would be 1.5 FTEs.
  - Time spent conducting supervision may be included but must not exceed the proportion funded by FHPAP.
- Mileage
- Supplies, copies, postage directly related to the program
- Training
- Office space/utilities. If these expenses are billed to FHPAP, they must be prorated and cannot exceed the staffing FTE. An exception to this requirement is if staff are employed at an agency part-time and 100% of their time is dedicated to FHPAP (they do not work in another program). In such circumstances, FHPAP may be used to pay for the full cost as long as it is identified in the approved budget.
- Phone, computer, internet. If these expenses are billed to FHPAP, they must be prorated and cannot exceed the staffing FTE. An exception to this requirement is if staff are employed at an agency part-time and 100% of their time is dedicated to FHPAP (they do not work in another program). In such circumstances, FHPAP may be used to pay for the full cost as long as it is identified in the approved budget.
- Homeless Management Information System (HMIS) license
- Other staffing expenses directly related to the program, which must be approved in writing by Minnesota Housing and approved at its sole discretion

Supportive services costs cannot exceed 50% of the total budget unless requested in the application and subsequently approved by Minnesota Housing (refer to the Program Guide, Chapter 10: Preparing the Application, Section 10.01: Planning).

### **Direct Financial Assistance**

- Rent payment assistance, including the following:
  - Unpaid rent owed to a previous landlord is eligible if payment will result in housing attainment.
  - Fees (including court fees, fees that are part of the lease)
  - Households receiving ongoing rental assistance, such as Project-Based Section 8, may receive rental assistance; however, only the household rent portion is eligible. If the household need is due to a decrease in income and the household did not contact the landlord/property manager to have their rent portion adjusted, grantee or subgrantee program staff should assist them in doing so.
- Late fees are eligible if the tenant and landlord agreed upon this in writing; however, it is important to note that late fees cannot exceed the amount outlined in [Minnesota Statute Section 504B.177](#).
- Mortgage payment assistance, including eligible late fees, which are generally 4 – 5% and vary by lender. The authorized percentage is provided on the homeowner’s Note.
- Rental deposit assistance, including up to three times the amount of the monthly household rent portion, if doing so will result in a household with rental barriers obtaining housing.
- Rental application fees
- Utility bill payment assistance, including sanitation costs due to condemnation or other similar concerns, deposits for utilities such as gas and electric, and prepayments for propane and wood
- Transportation expense assistance, for example, bus tokens, gas cards, or cash assistance for car repairs that result in a household achieving permanent housing.
- Vital documents such as payment for an identification to obtain employment or a social security card to apply for housing
- Moving assistance (costs for household to move to new unit without a day of homelessness or to move a household experiencing homelessness into a new unit)
- Furniture/household supplies (costs for households moving into a new unit that do not have furniture or household supplies)

Direct financial assistance costs are an eligible expense only if the assistance is needed due to a housing crisis and correlates with a housing stability outcome. This should be well documented in the household file.

## Administration

Applicants may utilize up to 15% of the FHPAP grant for administrative expenses. Eligible administrative expenses include:

- Salaries/wages/fringe benefits of staff responsible for program oversight (HMIS data staff can be included in either administration or supportive services, depending upon who is responsible for data entry)
- Travel
- Supplies, copies, postage
- Training
- Phone, computer, internet (cloud storage, data storage, Laserfiche, language line)
- Office space/utilities
- Household stipends, including transportation assistance for persons with lived experience who are involved in planning, design and evaluation of FHPAP activities
- Information technology support
- Human Resources
- Audit, insurance, accounting
- Cost to use digital or electronic signatures

## Ineligible Activities

- Acquisition, rehabilitation, or construction of emergency shelters, transitional or permanent housing
- Payment for more than 24 months of rental assistance or supportive services
- Payment for operating costs of emergency shelter, including hotel/motel expenses; note that payment for staff working at an emergency shelter who provide housing search assistance or housing navigation services is allowable
- Payment for operating [permanent supportive housing](#) and supportive services expenses related to that housing

## Program Expectations

The following program expectations will apply to grantees:

### Advisory Committee

Each applicant is required to have an established advisory committee made up of housing providers, homeless advocates, formerly homeless or homeless households, a member of the state interagency task force on homelessness, local representatives, if any, of public and private providers of emergency

shelter, transitional housing, and permanent affordable housing, and other members of the public not representative of those specifically described in this sentence.

The advisory committee may be the Continuum of Care (CoC) or a subgroup of the CoC membership (refer to the [FHPAP Program Guide](#) Chapter 9: Advisory Committee, section 9.03: Roles and Responsibilities). The grantee and its advisory committee are responsible for the recruitment of members who will be best suited to improve their homeless response system. The grantee is required to solicit their local Housing Trust Fund program administrators to participate on the FHPAP advisory committee. The advisory committee should also assist the applicant in the planning and design of the project as well as the selection of local providers. The advisory committee will also assist the grantee in monitoring and evaluating the effectiveness of FHPAP.

### **Community Needs Assessment**

Each community is expected to utilize a new or existing community needs assessment to determine what strategies and activities will most likely help homeless households attain housing. The needs assessment should include data or information for those disparately impacted by homelessness. Data sources that could be utilized include, but are not limited to, the [Homeless Management Information System \(HMIS\) Dashboard](#), Point in Time Count through the local Continuum of Care, and [Wilder Foundation data](#). Focus groups and surveys may also be utilized.

### **Project Design**

The project design should clearly reflect the community needs assessment. Each project must be designed to stabilize households in their existing homes, shorten the amount of time that households stay in emergency shelters, and assist households with securing transitional or permanent affordable housing throughout the grantee's service area.

### **Solicitation of Local Providers**

Minnesota Housing expects applicants to have developed a fair and transparent process for soliciting providers to meet the needs identified in their community. The solicitation process should help ensure that providers who are able to address the needs of those most disparately impacted by homelessness have access to apply for funding. Particular emphasis should be placed on selecting providers that can help the organization achieve equitable results for populations that have been traditionally underserved by housing and homeless resources.

### **Coordinated Entry and Client Assessment**

Because funds are limited, it is the expectation that applicants will utilize assessment processes and tools to target funds to households with the greatest need.

Currently, Coordinated Entry (CE) systems vary in their capacity to address all homeless populations; however, at a minimum, households across the state who meet the U.S. Department of Housing and Urban Development (HUD) [definition of homelessness](#) are assessed using a homeless assessment tool via CE. For all other households who are experiencing a housing crisis, including households who are doubled up or at imminent risk of homelessness, Minnesota Housing recommends the household be assessed through the community's existing CE process by using the Minnesota [FHPAP Homelessness Prevention Assessment Tool](#) (M-PAT), or through a comparable tool.

## Administrative Requirements

- Enter into formal agreements with subgrantees
- Participate in quarterly and annual grantee meetings (either in person or virtually)
- Collect data in the Homeless Management and Information System (HMIS) to help ensure progress toward the following measures:
  - **Measure #1:** The percentage of households receiving assistance who are not yet homeless who do not become homeless (*Prevent*)
  - **Measure #2:** The percentage of households who exit to permanent, stable housing, by race, ethnicity, and household type (*Rare*)
  - **Measure #3:** The length of time from enrollment to housing placement (*Brief*)
  - **Measure #4:** The percentage of households served, indicated by race, ethnicity, and household type, who do not return to homelessness (*One-time*)
  - **Measure #5:** Intake demographics of the households served compared to exit demographics by destination (for example, if the program serves 60% of people of color clients, are 60% of FHPAP's positive housing outcomes going to people of color?) (*Equity*)
- Submit quarterly expenditure and outputs reports (funds will be disbursed in advance on a quarterly basis or more frequently if determined necessary by Minnesota Housing)
- Submit annual narrative reports
- Monitor and evaluate grantees and subgrantees on at least an annual basis
- Participate in state monitoring and financial reconciliation annually

## Equity

Applicants must include in their narrative their capacity to identify the households experiencing housing instability at disproportionate levels in the applicant's community. Some of these populations include:

- Racial and ethnic communities, including Indigenous people
- LGBTQ communities
- Disability status

- Veterans
- Geographic diversity within and across Minnesota, including Greater Minnesota and metro areas.

Applicants should be prepared to address the disproportionate needs identified and evaluate the effectiveness of their model or services. Applicants should also demonstrate their capacity to implement clear, appropriate, and assertive strategies for engaging these households and serving them effectively. For example, community and/or culturally rooted applicants are encouraged to highlight their connection to households disproportionately represented among people experiencing homelessness. All applicants are encouraged to include partnerships with a broad array of community and/or culturally rooted organizations, associations, and institutions and to define clear roles for these entities that promote effective identification and service delivery for overrepresented households. In addition, applicants are strongly encouraged to implement specific strategies that promote staffing and program models representative of and responsive to the populations to be served, particularly households overrepresented among people experiencing homelessness.

Once awarded funding, grantees will be required to monitor the effectiveness of achieving successful outcomes for households disproportionately represented among those experiencing homelessness. Data for the five outcomes listed under Administrative Requirements (Program Expectations section) noted previously in these instructions will be collected using HMIS and will be available as part of the grantee's core report. Grantees will be expected to report on the five measures identified under Program Expectations, looking for any disparities and identifying specific strategies to address disparities throughout the funding term.

## **Review Criteria**

This RFP is a competitive application process. Applications will be reviewed and scored by a committee comprised of Minnesota Housing staff, members of other state agencies, including the Minnesota Interagency Council on Homelessness, and community reviewers to determine selections and funding recommendations. Recommendations will be presented to the Minnesota Housing board for approval. The award decisions of Minnesota Housing are final and not subject to appeal.

Proposals will be evaluated based on the following:

### **Threshold criteria**

The application must be completed properly and submitted by the deadline via the submission method noted below; late applications will not be reviewed. Minimum threshold criteria for an application to be considered:

- The application must be complete and include all required items listed in the Application Checklist section that follows.

- The application must be submitted by the deadline via the specified submission method. Refer to the submission instructions that follow. **NOTE:** All required application items must be provided either before or no later than the application deadline. Any application that does not include all required items (threshold criteria) will not be eligible for funding consideration.
- The applicant must be an eligible applicant as defined in the Eligible Applicants section listed above.

## Scoring methodology

The goals of the FHPAP scoring methodology are to incentivize grantees to be high performing entities and for FHPAP funds to be distributed in a way that reflects community needs.

## Share of Statewide Need

Minnesota Housing distributes funds based on a region’s share of the statewide need. Share of need is determined by assessing the number of:

- People in poverty
- Renter households
- Workers who are unemployed
- Low-income renter households that spend 50% or more of their income on housing
- Severely overcrowded renter households
- Black, Indigenous and people of color populations
- Renter households whose income does not exceed 30% of the area median income
- Households receiving public assistance
- People born outside of the U.S.

This method is an adaptation of an index developed by the Urban Institute to prioritize the distribution of COVID-19 emergency rental assistance.<sup>1</sup> The index includes the number of Indigenous, Black or people of color as they are disproportionately represented among people experiencing homelessness.<sup>2</sup>

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<sup>1</sup> The Urban Institute, [Where to Prioritize Emergency Rental Assistance to Keep Renters in Their Homes \(2021\)](#).

<sup>2</sup> It is estimated that Indigenous Minnesotans are 28 times more likely to be homeless than white, non-Latino Minnesotans. Black Minnesotans are an estimated 13 times more likely. Latino Minnesotans are five times more likely to be homeless. This information is derived from Minnesota Housing’s analysis of the [American Community Survey 2021 five-year sample](#) and the [2023 Point-in-Time count](#).

## Initial Scoring

The initial scoring for the RFP is based solely on the application.

The total possible score equals 100 points. The following table highlights the points for each application category.

**Table 1: Scoring Criteria**

Category	Criteria	Maximum Score
Project Summary	<p>Applicant provides clear description of services and assistance linked to the community need identified.</p> <p>Evident that feedback from people with lived expertise, traditionally underserved households, stakeholders, advisory committee members and/or partners have informed the project design. Applicant identified data sources and provided an analysis that clearly describes a significant need in geographic area.</p>	25 points
Equity	<p>Tribal Nation/group of Tribal Nations (will receive automatic points for this section).</p> <p>Applicant has specific strategies to reach the populations identified as experiencing housing instability at disproportionate levels.</p> <p>Applicant has exceptional plan to include people with lived expertise.</p> <p>Applicant demonstrates ability to serve households with patience and empathy.</p>	35 points
Capacity	<p>Applicant describes concrete examples that demonstrate their ability to successfully perform project duties.</p> <p>Applicant demonstrates the capacity or experience to provide services with sensitivity to cultural needs and identifies roles and responsibilities of the grantee.</p> <p>Applicant demonstrates a commitment to create a culture of learning, sharing, and growing for individual staff members, within teams and as an organization.</p> <p>Applicant actively uses Homeless Management Information System (HMIS) or has a defined plan for timely implementation.</p> <p>Applicant provides clear plan to address barriers to communication that are culturally and linguistically appropriate.</p>	30 points

Category	Criteria	Maximum Score
Budget	The budget appears reasonable and administrative costs are reasonable. The narrative clearly justifies the applicant's budget including rationale and calculations.	10 points

After the grant review committee has met and the scores have been finalized, Minnesota Housing staff may incorporate the scores into final funding recommendations that may also be based on geographic distribution, services to special populations and past performance.

Final funding amounts will be dependent on the amount requested, the number of applicants, need within service area, and the amount available to distribute within the Twin Cities metropolitan area or Greater Minnesota. Applicants with a score of 50 or less might not receive funding or might receive conditional funding based on a requirement to receive technical assistance. Decisions are at Minnesota Housing’s sole discretion and are not subject to appeal.

Additionally, Minnesota Housing reserves the right to request proposal revisions during the due diligence phase, which is after Minnesota Housing board approval but before the Grant Contract Agreement is executed.

## Application Timeline

**Table 1: Application Timeline**

Date	Activity
Monday, January 8, 2024	RFP posted in the State Register, on Minnesota Housing website, and via eNews
Tuesday, January 16, 2024	RFP Information Session 10:00 to 11:30 a.m. Central Time
Friday, February 9, 2024	Final call for questions by 4:30 p.m. Central Time
Thursday, February 22, 2024	RFP Applications due by 11:59 p.m. Central Time (refer below for details)
Thursday, April 25, 2024	Minnesota Housing staff recommends award selections for FHPAP grants to Minnesota Housing’s board
Friday, April 26, 2024	Minnesota Housing notifies all applicants of selection decisions
Tuesday, April 30, 2024	Mandatory due diligence training for all selected applicants
Tuesday, May 28, 2024	All due diligence items described below are submitted

Date	Activity
Beginning Friday, May 31, 2024	Grant Contract Agreements are fully executed and effective Saturday, June 1, 2024 or later, depending on the date the Grant Contract Agreement is fully executed.
Tuesday, September 30, 2025	All FHPAP activities must be completed

Minnesota Housing will hold an RFP Information Session from 10:00 to 11:30 a.m. Central Time on Tuesday, January 16, 2024, via GoToWebinar. [Register here.](#)

After registering you will receive a confirmation email with information about how to join the webinar.

The information session will provide an overview of RFP content and allow time for questions.

Frequently Asked Questions (FAQs) from the RFP Information Session, along with other questions, will be posted on or around January 26, 2024. All final questions must be submitted by Friday, February 9, 2024, with the second FAQ posted on or around February 15, 2024.

## Application Checklist

Applicants must submit application materials using the [Multifamily Secure Upload Tool](#) (refer below for links and other information) and include all required information. Applicants are encouraged to be clear and concise in the presentation of information. Do not submit other materials that are not requested (letter of support, photos, brochures, etc.). Unrequested materials will not be reviewed. All checklist items must be completed properly and submitted to be considered for funding.

**The following documents must be submitted via Minnesota Housing’s online Multifamily Secure Upload Tool:**

- [Application](#)
- [Application Signature Page](#) (with an electronic, digital, or wet signature)
- [Budget](#)
- Current Financial Information (does not apply to any governmental organization or Tribal Nations): Non-governmental organizations applying for \$25,000 or more must supply the following financial documentation, depending on the organization’s total gross revenue (refer to table below):

**Table 3: Required Applicant Financial Information**

Documentation	Total Gross Revenue
Board-Review Financial Statements	Under \$50,000 (or not in existence long enough to have completed IRS Form 990 or an audit)

Documentation	Total Gross Revenue
IRS Form 990 and Aging Schedule	\$50,000 – \$750,000
Certified Financial Audit	Over \$750,000

**The naming convention of the items submitted above should be:**

**FHPAP\_RFP\_Applicant name\_Name of document**

**NOTE:** Minnesota Housing will require the following due diligence items **from applicants who are selected** for funding no later than Tuesday, May 28, 2024. Applicants who are awarded funds are referred to as grantees.

- **Grant Contract Agreement:** Signed via DocuSign
- **Board Resolution:** A signed original, or signed and certified copy, specific to the Grant Contract Agreement that designates authorized signatories, authority to enter into a funding agreement and that references the awarded amount
- **Certificate of Insurance with Employee Dishonesty/Crime Coverage** in the amount of at least one-eighth of the total amount of the funding award
- **Electronic Funds Transfer (EFT) Authorization Form** for new grantees, or if the current EFT on file needs to be updated
- **Certificate of Good Standing** issued by the [Minnesota Secretary of State Office](#) within 30 days (a screenshot is an acceptable form of evidence)
- **Approved Work Plan:** The applicant will be required to complete and submit a work plan. The purpose of a work plan is to describe changes to the application as a result of the final award amount and requirements.
- **Final, approved Budget:** A more detailed budget reflecting the awarded amount and any allocation or budget changes for the grantee or subgrantees will need to be submitted. Grantees that utilize cost allocation plans for administrative expenses will be asked to provide a description of that plan as part of the work plan.

Applicants awarded funding must have all due diligence items submitted and approved, and the Grant Contract Agreement fully executed, which includes both the applicant’s and Minnesota Housing’s signatures, before costs can be incurred and reimbursed or grant funds can be expended. Minnesota Housing will not reimburse costs incurred prior to the execution of the Grant Contract Agreement.

## Submission Instructions

The application and other required documents must be uploaded to the online [Multifamily Secure Upload Tool](#) **no later than 11:59 p.m. Central Time on Thursday, February 22, 2024**, to be considered for funding (refer to the application for further instructions). The Secure Upload Tool will direct you to

send items to the following email: [mhfa.app@state.mn.us](mailto:mhfa.app@state.mn.us). Review the [Upload Tool Instructions](#) for more information but note that required documents must be uploaded in their original format. Do not convert the documents into PDF or other formats.

**NOTE:** Submitted applications are considered final; late and incomplete applications will not be considered. Minnesota Housing may request additional information for clarification. The applicant will be responsible for all costs incurred related to applying for this RFP.

Per the Minnesota Government Data Practices Act, responses submitted by an applicant are private or nonpublic until the responses are opened. Once the responses are opened, the name and address of the applicant and the amount requested is public. All other data in a response is private or nonpublic data until completion of the evaluation process, which for the purposes of this grant, is when all grant agreements have been fully executed. After a granting agency has completed the evaluation process, all remaining data in the responses is public with the exception of trade secret data as defined and classified in [Section 13.37 of the Minnesota Government Data Practices Act](#). A statement by an applicant that the response is copyrighted or otherwise protected does not prevent public access to the response.

## Contractual Requirements

An applicant awarded funding under this proposal will be required to:

- Sign a Grant Contract Agreement with Minnesota Housing outlining the scope of services to be provided. The selected applicants may also be responsible for completing proposal revisions, a work plan, and/or other exhibits that will become an attachment(s) to the Grant Contract Agreement.
- Maintain financial records of all funds under the program for a minimum of six years after the Grant Contract Agreement has ended that document the use of all FHPAP funds. Minnesota Housing, at its sole discretion, may request to review the accounting and documentation of such records at site visits or at other times.
- Maintain client records for at least six years after the contract term has ended. File documentation for client records must include an application/intake form, a signed [HMIS Data Privacy Notice](#) for all household members over 18, a signed Tennessee warning that lists Minnesota Housing, a signed release of information (ROI) form indicating all entities that may be contacted, proof of FHPAP eligibility, and case notes. Minnesota Housing, at its sole discretion, may request to review the accounting and documentation of such records at site visits or at other times.
- Complete and submit by required due dates all interim and final FHPAP reports using a template provided by Minnesota Housing.
- Maintain a complete and accurate record of the program funds received and expended.

- Use the Homeless Management Information System (HMIS) to collect the required data elements and to complete reports to be submitted to Minnesota Housing.
- Must have a conflict of interest policy and take necessary steps to prevent individual and organizational conflicts of interests. All suspected, disclosed, or discovered conflicts of interests must be reported to Minnesota Housing in a timely manner.
- Comply with applicable contracting and bidding requirements noted in the Grant Contract Agreement.
- Comply with all affirmative action and non-discrimination requirements noted in the Grant Contract Agreement.
- Comply with [Minn. Stat. §201.162](#) by providing voter registration services for the grantee's employees and for the public served by the grantee.

## Questions

Questions can be directed to the designated points of contact for this RFP:

- Erin Menne at [erin.menne@state.mn.us](mailto:erin.menne@state.mn.us)
- Diane Elias at [diane.elias@state.mn.us](mailto:diane.elias@state.mn.us)
- Nancy Urbanski at [nancy.urbanski@state.mn.us](mailto:nancy.urbanski@state.mn.us)

No other staff are authorized to respond to questions from potential applicants. All questions and answers will be posted on Minnesota Housing's [FHPAP webpage](#).